

Newsletter

November 2011



**3 Brake Street
Cnr Brake Street and Yaldhurst Road
Church Corner**

Ph 348 4499

**PO Box 6585
Upper Riccarton
8442**

Email: seniornet.gardencity@xtra.co.nz

Website: www.seniornetgardencity.co.nz

In association with

Supported by:

Community Trust, Lotteries Commission, Microsoft NZ
sponsored by Calder Electronics, Bush Inn Centre
Upper Riccarton

Member of the Federation of
New Zealand Seniornet Societies Inc.

Hello to all members.

Despite an eventful and rocky 16 months or so we are still here!

This is the final newsletter for 2011 and I must take this opportunity to wish you all a Safe, Happy and Healthy Christmas and New Year.

I extend my thanks to all members of our committee who have willingly given of their time to make the ongoing affairs of SeniorNet Garden City a success and especially our tutors who work very hard to help our members become more skilful at using computers. Of course without members wishing and willing to learn we would not have a reason for being, so thank you all for attending classes and I'm sure you are gaining valuable skills.

I know you have heard this before and I would never use the word "desperate" because it is not the case, but more tutors on the team would make life a lot easier all round. I would encourage anyone who feels they could give tutoring a go to consider doing so. You could start as assistant and gain experience and confidence from there. Please give it some thought.

At SeniorNet we are always searching for ideas to present workshops of interest, so if you have an idea, especially if you think it of interest to other members as well, we will be pleased to consider developing something to help.

There will be no classes during December or January and we will restart in February 2012 so here's hoping to see you all fresh and raring to go in the New Year.

John Bowers

News letter can be viewed in **Colour** on our Website

www.seniornetgardencity.co.nz

**A very warm welcome to new members
who joined during. Oct- Nov**

[Home Page](#)

[Course Application Form](#)

Click [Here](#) to Print this Membership Application Form

SeniorNet Garden City Inc.,

at rear of the Methodist Church car park, Cnr. Yaldhurst Road and Brake Street,
Church Corner, Upper Riccarton, Christchurch
Telephone: (03) 348 4499

Membership Application Form

Please make Cheques payable to: **SeniorNet Garden City Inc.**

Please post your Application enclosing your Subscription to: **SeniorNet Garden City Inc.**
P.O.Box 6585
Upper Riccarton
Christchurch 8442

APPLICATION FOR NEW MEMBERSHIP

Please Print Carefully

Surname:.	First Name:.	Title:.
Surname:.	First Name:.	Title:.
<u>ADDRESS</u> :	Street:	Phone No:
	Suburb:	
	Town/City:	Postcode:
<u>Email Address</u> :	_____	

I use **Windows98** **WindowsXP** **WindowsVista** **Windows7** *Please circle one*

The membership subscription on joining is **\$30.00** (Couple **\$55.00**) **Current to 31st December 2011**

I/We certify that I/we am/are 50 years of age or older and I/we also agree to my/our personal details given above being entered onto the SeniorNet Garden City database.

Signed:..... Date:.....

To enroll, please print this form, complete, sign and post with your Cheque to the address above
 For details of Courses and Course Fees payable, please check the [Course](#) and [Course Application](#) form pages.

FOR OFFICE USE ONLY:

Subscription Paid: Date:.....
 \$.....

Reminder Subscriptions for 2012 are now due

PLEASE NOTE

Your membership subscription for the 2012 year is due by the now. The fee is \$20 per member and may be paid.

- by cheque to our PO Box 6585 Upper Riccarton ChCH 8442, or by :
- direct credit to our account number :020874-0215678-00 or by:
- telephone or Internet banking.

For phone or Internet banking please reference the credit as Annual Sub. **NOTE** that we will be unable to enroll non-financial members onto courses.

If you joined us in October or November your sub is valid through to Dec 2011.

If you joined us earlier and did not do a course till Oct or Nov your sub is valid till Dec 2011 also.

Following is a list of courses currently offered by SeniorNet Garden City

Click on the Code for each course for a content description and the level of proficiency required.

Course Code			
INTRO	Introduction to Computers	:::	4 lessons - and they are all FREE after joining !!
			<u>Please Note</u> Begin Word Processing with Part 1
WORD1	Word Part 1 Word Processing	:::	Uses Microsoft Word - Part 1 - 4 lessons - \$25.00
WORD2	Word Part 2 Word Processing	:::	Uses Microsoft Word - Part 2 - 4 lessons - \$25.00
	OTHER COURSES		
FDMAN	Files, Folder & Disk Management	:::	4 lessons - \$25.00 - <u>This is Recommended as a Pre-Requisite</u> for Email, WWW and all other courses down this list
EMAIL	Email for XP users	:::	Using Microsoft Outlook Express - 4 lessons - \$25.00
	Email for Win7 and Vista users	:::	Using Windows Live Mail - 4 lessons - \$25.00
WWW	Internet World Wide Web	:::	Using Microsoft Internet Explorer - 4 lessons - \$25.00
SPRED	Spreadsheets	:::	Using Microsoft Excel - 4 lessons - \$25.00

GENEA	Genealogy	:::	Uses "PAF5" program - 4 lessons - \$25.00
D&PUB	Drawing & Publishing in Word	:::	Using Microsoft Word 2003 - 8 lessons - \$50.00
WPAGE	Design a Web Page	:::	(Not for beginners please) - 4 lessons - \$25.00

Link to Course Application Form - Click [HERE](#)

WORKSHOPS offered are now listed on their own page.
Click [HERE](#) to go to the Workshops page

[Email Webmaster](#)

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NOTE Proposed February 2012 Classes

Name of Course	Time	Dates of Delivery
Intro to Computers(XP)	9.30 – 11.30	Feb 7 - Feb28
Intro to Computers(Vista/Windows7)	12.00 – 2.00	Feb 7 - Feb 28
Word Processing(Part1, Word 2003)	2.30 – 4.30	Feb 7 – Feb 28
Word Processing(Part1, Word 2007)	9.30 –11.30	Feb 8 – Feb 29
File & Disk Management (Vista/Windows 7)	12.00 – 2.00	Feb 8 – Feb 29
E-Mail (Windows Mail using Windows 7)	2.30 – 4.30	Feb 8 – Feb 29

The schedule above is proposed for next month's courses. Depending on the number of applicants and tutor availability these classes may or may not go ahead. You will be contacted to let you know if and when the course applied for will be run.

The latest date for inclusion in a class is the 20th of the previous month.

If you want to be sure you are included in your preferred class

YOUR APPLICATION AND PAYMENT MUST BE IN BY THAT DATE.

YOU MUST be a financial member to put your name down for a class.

New Members: Pen/flash drives are available from the club for \$10.00 or students may prefer to purchase their own. They are available at any computer or electronics store eg; Calders'

Electronics, Bush Inn Mall

Please let you tutor know if you cannot attend course or workshop or you will be oblige to pay the fee

Forgotten how to do something in your course notes?

Need advice?

Join us for Coffee and Help

SeniorNet Rooms

Date 10 th Nov Thursday

Time 1pm-3pm.

Christmas Lunch



Islington Tavern

24th November

12 for 12.30

Cost \$30 per person



This will be a buffet

Please send Cheque to Treasurer

SeniorNet PO box 6585 Upper Riccarton 8442

or Internet Banking account number 020874 0215678 00

Indicating e.g. luncheon and number coming.

We Hope you have enjoyed SeniorNet garden city this year and are more confident with your computer skills. We look ward to our Christmas Luncheon and catch up with many new friends. We thank the Committee and Tutors for their Help and Support. We wish you all a happy Christmas and New Year.

This is our last newsletter for the year.

Do you have an email address?

The cost of postage is going up. We appeal to those members who get the newsletter by snail mail to **send their email address to Trevor**. *Ideally we aim to have every member receiving the Newsletter by email.* You will receive it sooner – and other information as well. We use email to notify members about pieces of interest at anytime

Next Newsletter will be in January to let you know when the February classes start.

Plug-ins What are they? Do we need them?

This software component adds specific abilities to a larger software application. While a plain web browser allow you to view HTML pages. Plug-ins are optional, commonly used in web browsers to play video, watch internet movies scan for viruses, and display new files types. Ever wondered why you cannot view some of your e-mails. Some of these plug-ins might help

Adobe PDF



Adobe flash Player (for PDF files)



Quick-Time



Java Virtual Machine (JVM to run Java applets)



Macromedia Flash Player(to run.swf movies)



Window Media Player (to run a variety of movies and music formats)



Windows WinAmp(to play downloaded' mp3 and .wav files)



“Pop-Up Killer” software (to reduce the annoying advertisements)



Ant Virus software



WinZip (to compress/ decompress downloaded files. Ideal for sending either large files, or batch of smaller files.)

Optional browsers toolbars, like Google toolbar, Yahoo bar

(Disclaimer: Tips and Hints are shared in good faith, but what works on one Computer will not always on another.

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From Seniornet Canterbury Inc.

Keyboard short-cut. to change text from all lower case to all capitals letters, highlight the text hold down **Shift** key and press **F3**. This gives correction options-**ALL CAPS, NO CAPS or SENTENCE CAPS** (i.e. first letter of sentence). Move from one to another by pressing Shift and **F3** until the preferred option is selected.

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5. Never use a Magnets **around** the computer or the monitor or USB pen drive. Magnets are bad news. Don't try to force a USB pen drive into a

drive. If it doesn't fit, it will probably be upside down

Sites to keep the grandchildren occupied.

Music Masterworks 3.82 .Cost. XPwww.musicmasterworks.com. Sing and it writes the music.

Wordsearch Factory Lite 3.1 Free. XP

www.schoolhousetech.com/products.wordsearchlite.print/puzzle

TuxPaint Free Painting programme for children www.newbreedsoftware.com/tuxpaint

ArtRage 2.0 www.ambientdesign.com/artrage.html

NZ Children books www.icdlbooks.org children 3-13 years

SPECIAL

Spring Clean for your computer

\$45.00 + GST (normally \$75 + GST)

Includes

Full virus Check

Anti Malware software install & check

Full update check

Full Defrag of Hard Drive

Clean up of registry & temp files

Removal of redundant start-up entries

Adobe product updates



Shop 52 Bush Inn Centre

Calder Electronics offers 10% discount
to SeniorNet members

Senior Net Social Group



Flight

Simulator:

Tuesday Nights

7.00 - 9.00 pm

John Bulter

He will show you how.

348-3558

Seniornet Rooms

Cost \$2.00

Lady, you want me to answer you if this old airplane is safe to fly? Just how in the world do you think it got to be this old?

— Anon

Genealogy Group

Next Meeting

February 9th 2012

Seniornet Rooms 10 -12 am

New members welcome Phone 3483558 or 3589002

Cost \$2-00

Genealogy Group Net Sites

Censuses are a marvellous resource, and now that we can view the originals pages online.

Don't think you do not need to view the originals pages but just use the index. You may miss important information about other family members in the house on census night. Some sites are work-in-progress, so your area may not be covered as yet. Some sites the census start in 1841.

Web links for census.

www.scotlandspeople.gov.uk

www.1901census.nationalarchives.gov.uk

www.steppingstones.co.uk

www.londoncensus.co.uk

www.thegenealogist.co.uk

www.britishorgin.com

www.familysearch.org

www.familyonline.ne

www.1837online.com

www.free.org.uk

www.genuki.org.uk

Merry
Christmas



Fold Here

If undelivered return to
SeniorNet Garden City
PO Box 6585
Upper Riccarton
Christchurch 8442

Fold Here